

## Vancouver Maritime Museum Interpreter II – Museum Educator (Temporary – Canada Summer Jobs)

We gratefully acknowledge and respect the xʷməθkʷəy̓əm (Musqueam), sk̓wx̓wú7mesh (Squamish), and səlilwətał (Tseil-Waututh) who are the stewards of these lands and waters. Our goal is to support these communities and share their stories in a meaningful way.

### **Nature and Scope of Work**

This is educational work in developing and presenting routine interpretive programs for a variety of audiences at the Vancouver Maritime Museum and at offsite program events. An incumbent of this class develops and presents selected education programs and activities to children and adults. An incumbent of this class also provides assistance to senior staff in developing and presenting more complex interpretive programs and activities of a similar nature. After an initial period of training an incumbent exercises considerable independent judgement and action within program guidelines, referring unusual or difficult problems to a superior who reviews work performance for quality of services rendered and attainment of objectives.

### **Examples of Work:**

- Develops and presents routine interpretation programs for a variety of audiences such as families, adults, and children; school and community groups, and the general public; assists with researching topics related to theme for integration into presentations; selects and develops related activities; provides assistance to senior staff in developing and presenting more complex interpretation programs and activities and in conducting special programming events.
- Liaises with teachers and other group leaders to ensure assigned programs meet learning objectives of groups.
- Liaises with program event organizers, coordinates the set up and dismantle of program materials, schedules and oversees the activities of volunteers, and resolves routine problems and complaints.
- Designs and creates educational materials such as properties, simple multimedia and hand-outs in support of programs; prepares program displays for special events.
- Sets up and uses technology and equipment required to present routine interpretive programs; performs routine troubleshooting on equipment problems.

- Assists a superior in training and overseeing the work of volunteers.
- Acts as a cashier at offsite events; sells merchandise, receives payment, makes change; balances receipts.
- Performs related office support functions such as providing information to the public, forwarding group bookings and maintaining files.
- Performs related work as required.

**Required Knowledge, Abilities and Skills:**

- This position is funded by Canada Summer Jobs. Applicants must meet Canada Summer Jobs Eligibility criteria, which includes;
  - Be between 15 and 30 years old at the start of the summer job
  - Be a Canadian citizen, permanent resident, or a person whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the job
  - Be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations. This includes having a valid Social Insurance Number at the start of the summer job.
  - Interest in maritime history and culture.
- Working knowledge of the methods, procedures and techniques of developing and presenting interpretive programs and activities.
- Working knowledge of maritime human history, particularly in relation to the Lower Mainland area of British Columbia.
- Working knowledge of Vancouver Maritime Museum policies, regulations and equipment as they relate to the work performed.
- Working knowledge of the methods and procedures in cashiering.
- Ability to effectively develop and present routine interpretive programs and activities to children and adults, to research related topics and prepare related educational materials and properties props, and to provide assistance to senior staff in the development and presentation of more complex programs and activities.
- Ability to communicate effectively with children, adults, and volunteers to lead group activities and provide instruction, and to promote interest in Vancouver Maritime Museum initiatives and events.
- Ability to schedule and oversee the activities of volunteers.
- Ability to establish and maintain effective working relationships with a variety of internal and external contacts.
- Ability to assist a superior in training and overseeing the work of volunteers.

**Desirable Training and Experience:**



Class No.405  
Retitled June 2013  
Paygrade 14

Completion of one-year post-secondary education in a discipline related to museum work or a related subject plus some related experience in working with children, or an equivalent combination of training and experience.

**Remuneration:** \$22.30 Paygrade 14

**Employment Term:** June 29<sup>th</sup>, 2026 to August 22<sup>nd</sup>, 2026

This temporary full-time position (8-weeks 35hrs per week) falls under the jurisdiction of CUPE local 15.

**How to Apply:**

Please apply by email with a cover letter and resume to the attention of:

Emma Forgie, Programs Coordinator at [programs.coordinator@vanmaritime.com](mailto:programs.coordinator@vanmaritime.com)

**Application deadline: Monday, May 11<sup>th</sup>, 2026**

Thank you for your interest. Please note that only those applicants selected for interviews will be contacted.